

ONLLWYN COMMUNITY COUNCIL

CYNGOR CYMUNED ONLLWYN

Grant Awarding Policy

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| Adopted | 12/5/25 |
| Review | Annually |
| Minute Reference | Item 10 (Annual meeting) |

# Introduction to the Policy

Onllwyn Community Council is committed to supporting local organisations. We set aside a sum of money each year to enable the Community Council to provide grants.

Our grants are permitted under our powers to spend covered by the Local Government Act 1972 and other legislative powers.

The act states that the money must be spent on purposes for the direct benefit of the community and be commensurate with the expenditure incurred. We fund the grants by using the annual precept that the Community Council collects from the electorate.

A grant is any payment made by the Council to be used by an organisation for a specific purpose that will benefit the Community, or residents of the Community, and which is not directly controlled or administered by the Council. The Council awards grants, at its discretion, to organisations which can demonstrate a clear need for financial support to benefit the community by:

* Providing a service
* Enhancing the quality of life
* Improving the environment
* Promoting the Community of Dyffryn Clydach in a positive way

# Grant Application Process

1. The Clerk to the council will receive all applications in the first instance and collate all the necessary information from the applicant ready for presentation and discussion at the appropriate Council meeting.
2. Applicants will be required to complete an application form. All questions on the application form should be fully answered and additional appropriate information, which supports an application, should be provided.
3. In addition to the application form organisations will be required to provide the following supporting information:
* a copy of their written constitution or details of their aims and purpose,
* full details of the project or activity,
* demonstration that the grant will be of benefit to the local community.
* the proportion or number of beneficiaries living in the electoral area,
* demonstration of a clear need for the funding,
* a copy of the previous years accounts or, for new initiatives, a detailed budget and business plan. If this is not available then a copy of the last 6 months bank statements.
1. The Council will make the decision on which grants to award. All applicants will be contacted following the Council's decision.
2. All grant payments will be made by BACS transfer.
3. Please email the community council on onllwyncommunitycouncil@gmail.com to request an application form or download from the website.

# Conditions of Funding

1. The organisation must be either non-profit or charitable. Applications will not be considered from private organisations operated as a business to make a profit or surplus.
2. Grants will not be made to individuals.
3. Grants will not be made retrospectively.
4. Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies, or the funds available are inadequate for a specified project.
5. An organisation should have a bank account in its own name.
6. The administration of and accounting for any grant shall be the responsibility of the recipient. All awards must be properly accounted for and evidence of expenditure should be supplied to the Council as requested.
7. Only one application for a grant will be considered from each organisation in any one financial year to a maximum of £100.
8. Applications for grants will be accepted **twice yearly**, 30th April and 30th October for consideration the following council meeting.
9. Ongoing commitments to award grants in future years will not be made. A fresh application will be required each year.
10. Each application will be assessed on its own merits.
11. The Council may make the award of any grant subject to such additional conditions and requirements as it considers appropriate.
12. The Council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the Council.
13. Any grant must only be used for the purpose for which it was awarded unless the written approval of the Council has been obtained for a change in use of the grant monies.
14. The Council may make the award of any grant as it considers appropriate in the event of any unforeseen urgent event.
15. Nothing contained herein shall prevent the Council from exercising, at any time, its existing duty or power in respect of providing financial assistance or grants to local or national organisations under the provisions of the Local Government Act 1972, Section 137.