**Minutes of the Annual Meeting held on 16th May 2022.**

Present: Chairman: Mr. S. Thomas.

 Councillors: Mr. D. Cawsey, Mrs S. Coy, Mr. E. Griffiths,

 Mr. W.G. Hopkins, Mr. G. Llewellyn and

 Ms. A. Thompson.

The Chairman welcomed Ms. Thompson to the council.

**1. Apologies for Absence**.

 None. All elected Members present.

**2. Declarations of Interests**.

 None.

**3. Chairman of the Council for 2022/2023**.

 Mr. Thomas, as Vice Chairman for 2021/2022, confirmed his acceptance of the Chair for 2022/2023.

**4. Election of Vice Chairman**.

 Mr. Cawsey was proposed and was appointed unopposed.

**5. Applications for co-option to fill 3 vacancies**.

 Applications had been received from the following:-

 Mr. A. Jones, Mr. T.H. Marston, Ms. R. Stone and Mr. L. Reynolds.

 A secret ballot resulted in the following votes cast:-

 Mr. A. Jones (6) Mr. T. Marston (2) Mr. L. Reynolds (7) Ms. R. Stone (6)

 Mr. Jones, Ms. Stone and Mr. Reynolds were duly co-opted.

 It was proposed by Mr. Cawsey, seconded by the Chairman, that Mr. Marston be invited to attend meetings and have an input as a “consultant” due to his experience and long service to the Council and community. There were no objections. The clerk to speak to Mr. Marston.

**6. Council’s Bankers**.

 It was RESOLVED that Lloyds continue as bankers in 2022/2023.

**7. Responsible Financial Officer**.

 It was RESOLVED that the clerk continue in this post in 2022/2023.

**8. Internal Auditor**.

 It was RESOLVED that Ridgeway Associates continue in this post in 2022/2023.

**9. Chairman’s Allowance**

 It was RESOLVED that the allowance for 2022/2023 be £50.

 Chairman :……………………. Date :…………….

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**Minutes of the Monthly meeting held on 16th May 2022.**

Present: As at the Annual Meeting.

**10. Declarations of Interests**.

 The Chairman and Mr. Hopkins in item no. 15.

 Mrs. Coy and Ms. Thompson in item no. 19.

**11. Matters needing urgent attention**.

 Mr. Cawsey reported damage to a pedestrian gate on Sarn Helen, off Roman Road. The clerk to report this to Jon Griffiths the R of W officer at NPT Council.

**12. Policing Matters**.

 None.

**13. To confirm the minutes of the Monthly Meeting held on 11th April 2022**.

 It was RESOLVED that the minutes were a true record of the meeting.

**14. Matters Arising**.

(i) CCTV at the pond. Mr. Hinder had confirmed that an application to the Benefits Fund would be considered. 3 quotations were required. CCTV cameras had been fitted at the RFC. The clerk to speak to Leighton Thomas.

(ii) Jubilee Celebrations. Mr. Hopkins commented that an event held at Pantyffordd could be problematic due to the hall being unavailable, because of the floor, if the weather is wet. Mr. Cawsey reported that a party was to be held at the Rugby Club to which the whole community will be invited. Arrangements were being discussed with the Club and with representatives of St David’s Church. Mr. Cawsey would inform the police and fire brigade of the event. Persons attending to be made aware that funding of the event is by this Council.

**15. Pantyffordd Hall**.

(i) Council’s insurers had engaged a specialist company to visit the Hall tomorrow, 17th May, and to provide a report on their findings.

(ii) The clerk was asked to contact the Business Rates Office at NPT Council to request that rate payments be suspended until the Hall is again in use.

**16. Clerk’s Report**.

 It was RESOLVED that the expenditure for April 2022 be approved.

**17. Outside Bodies**.

 A teaching assistant had been taken on at Maesmarchog School for the remainder of this year, and for next year.

**18. Planning Matters**.

 A barn type building was being erected at Camnant Road. There was no record of a Planning Application.

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**Correspondence.**

**19. Rent of Land**.

 Cllr. Ms. Thompson requested that she rent the land at the rear of Roman Road previously rented to Mr. Eric Jones. It was agreed that Ms. Thompson rent the land at a charge of £25 per annum. The structure on site needed to be checked for the presence of asbestos.

**20. Newly Elected Ward Members**.

 Cllrs. Mr. Hunt and Ms. Harris offered to attend a meeting of this Council if requested. It was decided that they be invited if their presence is needed.

**21. Annual Insurance**.

 Correspondence from Gallagher, Council’s insurance brokers, recommended

 that the quotation from Hiscox Insurance Company in the sum of £2,662.43 and due on 20th June (£2,465.57 last year) be accepted. It was RESOLVED that the quotation be accepted.

**22. Benefits Fund**.

(i) Community Machinery. Mr. Cawsey informed that the flail mower was being towed by the Rugby Club’s tractor whilst cutting grass on Council land. This involved the use of fuel and driver’s time. The clerk was asked to speak to Mr. Leighton Thomas regarding the cost of fuel used, so that the Club can be reimbursed, with a payment also made to the driver.

(ii) Roman Pageant. This is to take place on 21st and 22 May next. It was agreed that the MUGA be used for stalls as part of the event.

(iii) New play area. Drainage work had been completed. Sutcliffe Play are due to start on the play equipment on 6th June next.

**23.** **Lease of Land**.

 Mr. Harvard had informed the clerk that the proposed work involved repairs to the fencing, minor improvements to the building and the levelling off of “humps and bumps” on the land. It was agreed that the lease be extended to terminate on the 30th May 2027.

**24. Annual Accounts for 2021/2022**.

 Members were provided with a copy of the Annual Accounts, bank reconciliations, etc. prepared for submission to the Internal and External Auditors. It was RESOLVED that the accounts be approved. The clerk was thanked for his work on the accounts.

**25. Matters raised by Members**.

 The proprietors of Meet and Greet had approached Mr. Cawsey expressing an interest in renting the land adjacent to the restaurant to provide camping/glamping facilities for tourists. Members commented that a site investigation was necessary as the ground could be contaminated from previous use. It was agreed that Meet and Greet be invited to attend a Council meeting when they could put forward their proposals.

 Chairman……………………. Date……………………………….

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**Clerk’s Report to the Monthly Meeting to be held on 20th June 2022**.

**Income £ p**

Mr. G. Llewellyn. Rent. 50. 00

Mr. J. Williams. Rent. 150. 00

Precept. 01.01.22 to 30.04.22. 8,360. 00

**Expenditure Cheque no.**

Comitatus. Pageant. 2572 3,500. 00

3 Medieval Wales Days. Pageant. 2573 1,500. 00

Solway Direct. Boards for owl boxes. 2574 279. 58 incl.VAT

South Wales Sports Grounds. Drainage. 2575 27,079. 80 “ “

Gallagher. Insurance premium. 2576 2,612. 43

Amazon. Cable tie gun. Owl boxes. 2577 17. 99 “ “

B.L. Parfitt. May 22. 2578 218. 50

Jubilee Party. 2579 500. 00

**Correspondence**

Sutcliffe Play. Request for sign wording at the new play area.

 “ “ Proposal to commence work on 4th July next.

Ridgeway Associates Ltd. Internal Auditors report.

Council’s Insurers. A further visit to Pantyffordd Hall on 17th June.

**Account Balances**. **£**

Current account as at 20.05.22 143,253

Opencast account as at 20.05.22 56,982

Benefits account as at 01.06.22 4,249

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